



Project Superintendent (PS) - Exempt

Job Summary:

Reporting to the Director of Construction, the Project Superintendent (PS) is responsible for overseeing production of all field aspects of assigned projects. The PS is expected to ensure assigned commercial construction projects are professionally managed. The PS is expected to operate with a high level of professionalism, integrity and work ethic.

Duties & Responsibilities:

- Oversee production of all field aspects of construction project assigned
- Supervise & Manage Labor Staff assigned to project
- Collaborate with PM to implement plans and solutions
- Communicate effectively with assigned PM to ensure clear expectations of project throughout life of project
- Coordinate all onsite construction related efforts including supervising Field Engineers and Laborers
- Responsible for cleanliness of site, project performance and quality control of all work performed
- Responsible for knowing and achieving project milestone and completion schedules
- Ensure safety adherence of safety standards, including OSHA & MOSHA throughout project
- Responsible for proper site cleanup and equipment management
- Attend weekly progress meeting in corporate office
- Perform other duties as assigned

Skills & Qualifications

- 3-5 years work experience in Construction work environment
- High school diploma
- Demonstrated ability to multi-task and work independently
- Excellent verbal and written communication skills
- Proven organizational & time management skills
- Safety training course completion preferred

Physical Demands:

This position involves work at a construction site where duties will be performed.

- Ability to stand for long periods
- Ability to climb ladders
- Ability to stoop, kneel, crouch, or crawl
- Ability to occasionally lift and/or move up to 50 pounds

Other Qualifications:

- Must be able to travel to the jobsite(s) as assigned.
- Valid Driver's License required

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